

Please fill out the Application in its entirety (except for UUOOI use only sections) in English and submit online at www.uuooi.org. Please attach a copy of current Curriculum Vitae (CV) or resume. Please also attach Proof of Employment for the upcoming academic term from the university, the Contract[A-2] Course Syllabus[A-3], the Course Certificate[A-4] outlining the history of the course and the number of students enrolled each term that it was offered during the last two years, and authorizing the instructor's participation in this initiative.

1. GENERAL INFORMATION

First Name _____ Middle Name _____ Surname _____
Affiliated University _____ Job Title _____
Nationality _____ E-Mail Address _____
Work Address _____
Telephone (include country code) Work (_____) _____ Cell (_____) _____
Course Title and Course Number _____
Course Start Date _____ End Date _____ Language of Instruction _____
Total Number of Lectures for the Course _____ Length of Each Lecture (in minutes) _____

2. *BANK ACCOUNT INFORMATION (Please make sure all information is correct)

Branch Name _____ Swift Code/Bank Number _____
Branch Address _____
Branch Telephone (include country code) (_____) _____ Country _____
Beneficiary Name _____ Beneficiary ID Number (SSN) _____
Beneficiary Address _____
Beneficiary Bank Account Number _____

* UUOOI is not responsible, and will not provide any compensation for disadvantages or losses of applicants caused from incorrect bank account information.

3. COURSE DESCRIPTION: (approximately 200 words)

4. BRIEF ESSAY on “Why this course should be supported by UNESCO-UNITWIN OCW/OER Initiative” (approximately 300 words)

5. FORMAT OF LECTURE RECORDING (check one):

(Please note that even video uploads must submit a course syllabus. Each uploaded video lecture should be split into 10 to 30 minute modular segments for ease of access.)

Course Credit \ Format of Lecture	3 Credit	2 Credit	1 Credit
Text (full script)* Only	\$ 600/Course	\$ 450/Course	\$ 300/Course
Audio + Text (full script)	\$ 750/Course	\$ 600/Course	\$ 450/Course
Video Only	\$ 600/Course	\$ 450/Course	\$ 300/Course
Text(full script) + Video	\$ 1500/Course	\$ 1200/Course	\$ 900/Course

* We will accept well-organized lecture notes if full scripts are unavailable.

6. ONLINE REPOSITORY FOR UPLOADING LECTURES (check one)

Initiative's Website Connexions

Mutually Agreed Online Repository: _____

7. SUPPLEMENTAL COURSE MATERIALS (check one or more):

Syllabus (required) Homework assignments

PowerPoint presentations Answer key to exam

Exams

8. ARE YOU SUBMITTING MORE THAN ONE COURSE FOR CONSIDERATION?

Yes No


If yes, please submit a separate Application[A-1] form for each course with an additional copy of resume, proof of employment, Course Syllabus[A-2], Course Certificate[A-3], and Contract[A-4] for each application form.

9. IS YOUR AFFILIATED UNIVERSITY A MEMBER OF UNESCO-UNITWIN?

Yes No

10. TYPE OF CREATIVE COMMONS LICENSE (check one):

CC-BY 

CC-BY-NC-SA 

Other: _____

11. DO YOU HAVE TECHNICAL RESOURCES FOR RECORDING AND UPLOADING LECTURES?

Yes No

12. DO YOU HAVE PAST EXPERIENCE UPLOADING COURSE MATERIAL ON AN ONLINE REPOSITORY?

Yes If yes, which online repository? _____

No If no, will you be requiring technical assistance Yes No

13. OTHER COMMENTS AND INFORMATION:

I understand that it is illegal to upload copyrighted material as content for OCW without the prior authorization and permission of its originator. By checking the box below, I will take full responsibility for any material that I upload, and agree to indemnify HGU and UUOOI, and their affiliates from any violation of the law by me.

I agree I do not agree

By checking the box below, I certify the above information is true and complete to the best of my knowledge.

Date _____

Warning

All terms, conditions, and requirements contained in the General Information above (as amended from time to time) or in this Application, after its approval, shall constitute part of the UUOOI Content Provider's Agreement and Standard Contract. The Standard Contract is available on the UUOOI website (<http://www.uuooi.org>), and must be signed and submitted by the applicant (along with any other forms required) before any obligations commence.

UUOOI Internal Use Only

Reviewer:

Date:

Comments:

Approval: